

The Manager  
NRB Services  
Eastern Bank Limited



----- Branch

Date: \_\_\_\_\_

Dear Sir

**Request for applying in IPO of** \_\_\_\_\_  
(IPO Issuing Company Name)

**Re: NITA #** \_\_\_\_\_

You are requested to debit BDT \_\_\_\_\_ from my above mentioned account and issue a Cashier's Order in favor of \_\_\_\_\_ in order to purchase  
(company name)  
\_\_\_\_\_ number of share of the said company that has offered IPO and the deadline of  
(no of shares)

submission for NRBs for this particular IPO is \_\_\_\_\_  
(last date of IPO submission)

You are requested to submit the IPO application along with the Cashier's Order to the said company's designated bank.

Thank you.

Yours faithfully

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

A/C No: \_\_\_\_\_